

# **Delegate Information**

Please ensure you read <u>all</u> of the information below before proceeding with your registration.

### **Cancellation:**

Registration can be cancelled up to 17:00 BST on Monday 9 September 2024, when a 50% refund will be given. Please note that all cancellations will only be accepted in writing. There will be no refunds for cancellations received after 17:00 BST on Monday 9 September 2024.

If, due to unforeseen circumstances, the BSTP/HG3 have to cancel the 2024 ASM then all monies will be returned to the delegates who have registered.

## **Replacements:**

Substitutions can be made at any time up to 20th October 2024.

# **BSTP/HG3 Booking Terms and Conditions:**

To register for this event, you must read and agree to the BSTP/HG3 Booking Terms and Conditions.

By registering for this event, you are agreeing to the BSTP/HG3 Privacy Policy. You may opt in or out of email communications from the BSTP at any time.

## **BSTP/HG3 38th ASM Timelines:**

30<sup>th</sup> September 2024 Early registration fee ends Up to 9<sup>th</sup> September 2024 Cancellations can be made After 9<sup>th</sup> September 2024 No refund on cancellations

8<sup>th</sup> November 2024 Registration closes

**Bursaries** – Several bursaries are available to help towards the costs of the meeting, these may include both travel and registration fees or the registration fee alone. In addition, if the successful candidate is not already a member of the BSTP, 12 months free membership of the BSTP may be awarded as part of the bursary.

For the 39<sup>th</sup> Annual Scientific Meeting of the BSTP, reduced registration fees are available as well as bursaries. Priority will be given to individuals working within an "early career" environment, for example: stipendiary MSc/PhD students or researchers studying/working within a relevant scientific field, and veterinary pathology residents at a recognised institution working towards a professional qualification wishing to gain more experience within the field of toxicological pathology.

Applications for bursaries or reduced registration fees are welcome from interested members and non-members of the BSTP. The awarding of any funding will be at the discretion of the BSTP Council.

Further information is available from the <u>BSTP Secretariat</u> or on the <u>BSTP website</u>.

#### **Posters:**

All ASM 2024 meeting attendees are encouraged to submit a poster on a topic relevant to Developmental Pathology and Toxicology. The BSTP is keen for early career attendees to submit a poster on a piece of work with which they have been involved. For this reason, the poster requirements are as broad and non-restrictive as possible. There is no requirement to follow the traditional Introduction, Materials and Methods, Results and Conclusion outline if attendees do not wish to do so. The work presented in a poster does not have to have been previously published in a peer reviewed journal.

A prize will be awarded at the meeting for the best poster.

#### **IMPORTANT DEADLINES**

Registration will close at midnight on 8<sup>th</sup> November 2024

The Annual General Meeting of the BSTP will be held as at the Annual Scientific Meeting on Thursday 14<sup>th</sup> November at 5pm.

## **Delegate Information:**

Access to the downloadable delegate materials will be provided up to one week in advance of the meeting.

### **Continuing Professional Development:**

Royal Society of Biology CPD credits will be applied for.

Approximately 12 hours of educational activity will be recorded on Attendance Certificates. Proof of attendance should be retained for this purpose.

# **BSTP/HG3 BOOKING TERMS & CONDITIONS**

- 1. Registrations can be cancelled up to 17:00 BST on Monday 9 September 2024, when a 50% refund will be given. Please note that all cancellations will only be accepted in writing. There will be no refunds for cancellations received after 17:00 BST on Monday 9 September 2024.
- 2. The BSTP/HG3 reserves the right, under exceptional circumstances to change the date of the Annual Scientific Meeting (ASM), where possible maximum notice will be given to those that register for the ASM.
- 3. The BSTP/HG3 reserves the right, under exceptional circumstances to change the lecturers and the timings of the programme without notice.
- 4. If, for any reason (such as inadequate numbers of registrants), the ASM is not run, where possible maximum notice (at least 4 weeks before the start of the event) will be given to those that register for the event and any registration fee will be refunded in the first instance by credit note.
- 5. The views expressed by the invited speakers are not representative of any BSTP/HG3 views or policy.
- 6. By registering for, and attending, this event, you agree that any information made available is for your own educational use only. No part of the presentations/handouts received may be reproduced or transmitted in any form, or by any means, electronic or mechanical, including

photocopy, or any information storage and retrieval system, without the explicit permission in writing from the individual speakers/authors.

- 7. The BSTP/HG3 will not be recording this event and participants must not make audio or visual recordings of the event in any medium nor should any participanty record any part of the meeting direct or by external sources including screen shots or by an external recording device or distribute any such illicit audio or visual recordings via social media or any other means.
- 8. Whilst every effort is made to try and provide copies of speaker's presentations/handouts by whatever format, the BSTP/HG3 are unable to guarantee that individual speakers will make their presentations available to delegates.
- 9. By registering for the ASM, you are agreeing to the BSTP/HG3 Privacy Policy. You may opt in or out of email communications from the BSTP/HG3 at any time.
- 10. Details of any problems, queries, or complaints regarding the ASM which have not been raised during the meeting, or cannot be included on the feedback survey, are to be submitted in writing to the Education Sub-Committee Chairpersons within 14 working days of the meeting.